

Global Fixture Mobilization Expert

Site Preparation Checklist

- ☐ 1. Arrive at the job site in the appropriate job site attire.
- ☐ 2. Make sure only people involved in moving the fixture are in the mobilization areas.
- ☐ 3. Check the shelves, racks, merchandise, and other components on the fixture.
 - ☐ a. Secure or remove unstable or heavy merchandise.
 - ☐ b. Notify your supervisor if the fixture has any structural damage.
- ☐ 4. Remove all obstructions in the move route.
- ☐ 5. Remove any components attached to the fixture as directed by your supervisor.
- ☐ 6. Sweep the entire area.
- ☐ 7. Check that the move route is clean and free of obstructions.
- ☐ 8. When directed by your supervisor, unload your mobilization equipment to a dedicated staging area.